

**Onion Creek School District # 30**  
**2006 Lotze Creek Road**  
**Colville WA, 99114**  
**Telephone: (509) 732-4240**

**APPLICATION FOR CERTIFICATED SUBSTITUTE EMPLOYMENT**

An Equal Opportunity Employer

1. A personal interview is required before an applicant can be recommended for hire. The District will request an interview with those candidates being considered for positions.
2. A position to substitute teach is not effective unless the holder obtains a valid Washington State Teaching Certificate or emergency certificate by the time his/her period of service begins.

Full Name \_\_\_\_\_  
                                    Last                                    First                                    Middle

Other Name(s) under which records may be listed (optional) \_\_\_\_\_

Present Address \_\_\_\_\_ Telephone \_\_\_\_\_

Permanent Address \_\_\_\_\_ Telephone \_\_\_\_\_

Position Applying for \_\_\_\_\_

Total number of years of teaching experience:                      Public \_\_\_\_\_                      Private \_\_\_\_\_

Was all full-time teaching under contract?                      Yes \_\_\_\_\_                      No \_\_\_\_\_

If no, then explain in detail below:

Substitute \_\_\_\_\_

Part-time \_\_\_\_\_

Other \_\_\_\_\_

**ACADEMIC PREPARATION**

<b>Name of and Location of Institution</b>	<b>From</b>	<b>To</b>	<b>Degree</b>
<i>High school</i>			

**CERTIFICATES/LICENSES**

Type of Certificate	State	Level/Area	Certificate #	Expiration Date

**TEACHING AND MILITARY EXPERIENCES**

District and Address	Supervising Teacher	Phone Number

**PROFESSIONAL REFERENCES** *(List three or more people who can provide information about your professional work skills)*

Name and Position	Business and Address	Work Relationship	Phone

**PERSONAL INFORMATION:**

Date Available to begin work \_\_\_\_\_

Any health condition which might affect your assignment? \_\_\_\_\_

Are you a U.S. Citizen or otherwise lawfully employable in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you 18 years of age or older? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you possess a valid driver's license? Yes \_\_\_\_\_ No \_\_\_\_\_

Within the past seven years have you been released from prison or been convicted of any offense that involved drugs, assault, rape, child abuse, child molestation, extortion, blackmail, coercion, embezzlement, fraud, stealing or robbery? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain the nature of the crime, place and date \_\_\_\_\_

*The Onion Creek School complies with all state and federal rules and regulations and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to all designated youth groups listed in Title 36 of the United States Code as a patriotic society. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/Chapter 28A.640 RCW officer, Civil Rights Compliance Coordinator, and/or Section 504/ADA Coordinator: 2006 Lotze Creek Road, Colville, WA. 99114, 509-732-4240.*

I hereby authorize the Onion Creek School to inquire as to my record with any or all of my former employers or references with no liability arising there from. I hereby guarantee the correctness of the above statements. The making of any false statement will be sufficient cause for dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ONION CREEK SCHOOL DISTRICT #30  
CONFIDENTIAL PRE-EMPLOYMENT INFORMATION**

Onion Creek School District prohibits discrimination on the basis of race, creed, color, national origin, age, gender, marital status or the presence of a disability. Onion Creek School District is an equal opportunity employer. Your response to the following questions will help assist that our affirmative action program results in fair representation in employment and assist us in meeting requirements for periodic reporting of our work force composition.

**RACE/ETHNIC ORIGIN DEFINITIONS:**

American Indian or Alaskan Native: A person having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: A person having origins in any of the original peoples of the Far East, Southeast, Asia, the Indian Subcontinent or the Pacific Islands.

Black (not of Hispanic Origin): A person having origins in any of the Black racial groups of Africa.

Hispanic: A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.

White Caucasian: A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

**Race/Ethnic origin as defined above:**

\_\_\_\_\_ American Indian or Alaska Native

\_\_\_\_\_ Hispanic

\_\_\_\_\_ Asian or Pacific Island

\_\_\_\_\_ White

\_\_\_\_\_ Black

Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

Birth Date \_\_\_\_\_

HANDICAPS: "Handicapped Individual" means any person who 1) has a physical or mental impairment which substantially limits one or more of such person's major life activities, 2) has a record of such impairment, or 3) is regarded as having such an impairment. I am handicapped as defined \_\_\_\_\_yes \_\_\_\_\_no.